



File Station x Microsoft 365

Enhance SMB teamwork and
collaboration



QNAP File Station x Microsoft 365

QNAP NAS is also a team workspace for collaboration!



**Access anytime,
anywhere**

With myQNAPcloud SmartURL, you can access documents on NAS and right-click to edit them anytime, anywhere.



Familiar experience

The familiar Microsoft Office editing features you know and trust, so there's nothing new to learn.



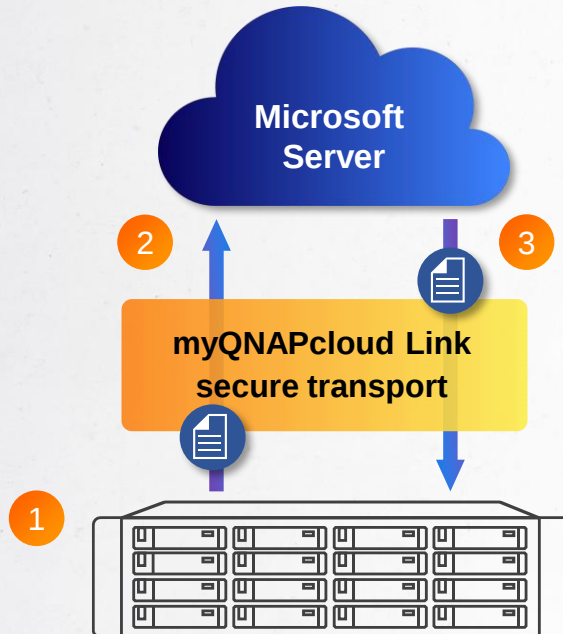
**Work with team
members**

A shared document on private NAS can be co-edited by team members.

Click to use Microsoft Office SaaS

On-premises storage + SaaS on the cloud →

**Secure online
collaboration solution**



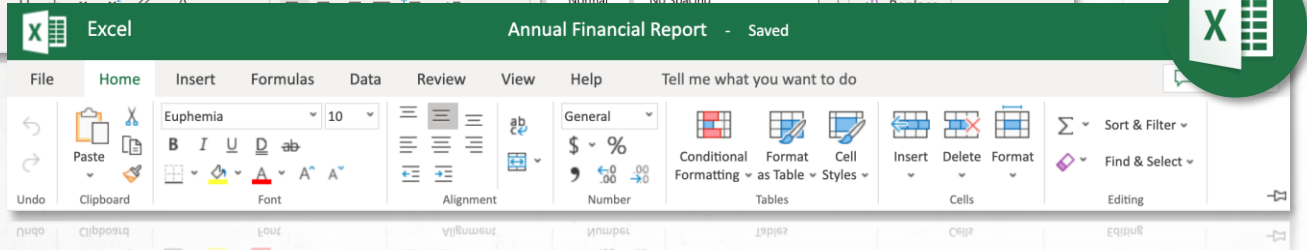
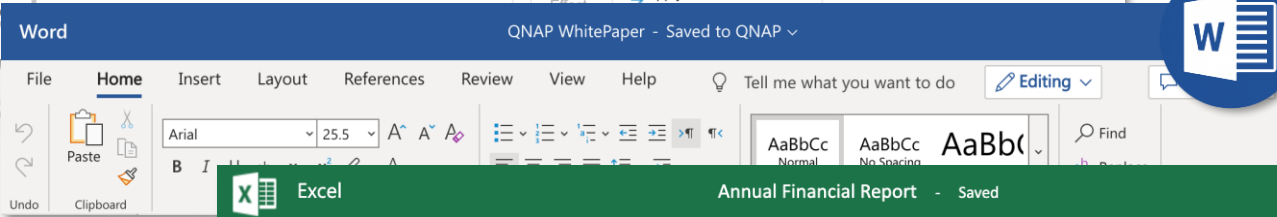
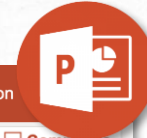
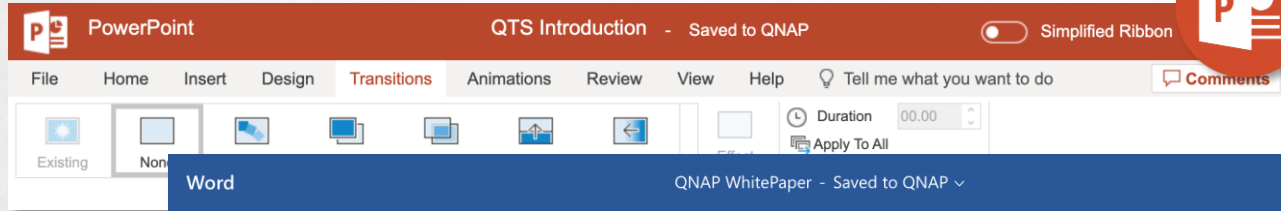
1 Store the document on on-premises NAS.

2 Securely transport file to Microsoft server for processing.

3 Save the processed file to on-premises NAS.

Microsoft original Office editing feature

- The rich editing features provided by Microsoft
- Same as Microsoft 365 Office for the web
- Nothing new to learn



Support Microsoft formats without compatibility issues

docx



xlsx



pptx



Word

QNAP WhitePaper - Saved to QNAP

admin

File Home Insert Layout References Review View Help Picture Tell me what you want to do Editing Comments

Undo Clipboard Font Paragraph Styles Editing

File Station Mount Mode

Users can mount multiple cloud storage. The cloud connector in HybridMount mounts the cloud storage with OAuth for cloud drive storage and with access keys for cloud object storage. Managing multi-cloud data is simplified using File Station in QTS and Qfile on mobile devices.

The diagram illustrates the File Station Mount Mode architecture. It shows a Local User interacting with a File Station. The File Station is connected to a NAS (Network Attached Storage) and a Cloud / Remote Storage. The Cloud / Remote Storage is divided into Cloud Storage (Object Storage and File Storage) and Remote Storage (NAS). The File Station is connected to the Cloud Storage via a Cloud File Connector and to the Remote Storage via a Remote File Connector. The Remote File Connector supports WebDAV / SMB / FTP protocols.

Local User

File Access

QTS

Qfile

File Station

NAS

Cloud / Remote Storage

Cloud Storage

Object Storage

File Storage

Remote Storage

NAS

Cloud File Connector

Remote File Connector

WebDAV / SMB / FTP

Comments

New

admin

Please add a logo here

Reply...

admin

Add the description to the image

Reply...

Page 4 of 6 1,090 words English (U.S.) Inner Ring (Fastfood) : FF1 - 100% + Give Feedback to Microsoft

Support Microsoft formats without compatibility issues

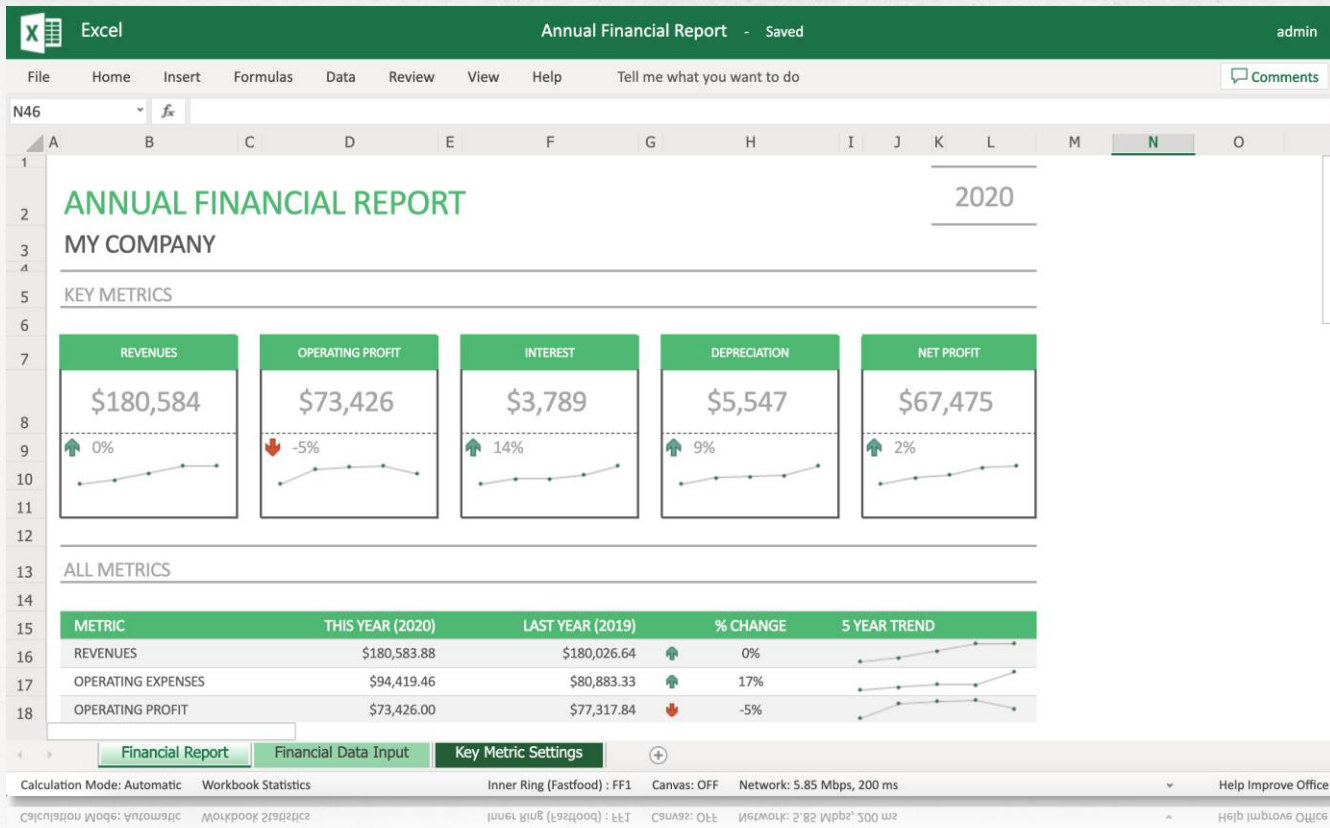
docx



xlsx



pptx



Support Microsoft formats without compatibility issues

docx



xlsx



pptx



The screenshot shows a PowerPoint presentation titled "QTS Introduction" saved to QNAP. The interface includes a ribbon with tabs for File, Home, Insert, Design, Transitions, Animations, Review, View, and Help. The "Transitions" tab is active, showing options like Existing, None, Morph, Cut, Fade, Push, and Wipe. The main slide area displays the QNAP logo and the text "QTS A smart Operating System (OS), QTS, essentially turns the NAS into a computer in its own right." The slide number 1 is visible in the bottom left corner. The status bar at the bottom indicates "Slide 1 of 15", "English (U.S.)", and "Inner Ring (Fastfood) : FF1".

Begin using Office for the web for collaboration

- 1 | Admin enable myQNAPcloud Link
- 2 | Create the document
- 3 | Create team shared folder
- 4 | On-line collaboration



Easy to set up and use



The screenshot shows the myQNAPcloud Link web interface. At the top, there's a blue header with the myQNAPcloud Link logo and title. Below the header, a paragraph describes the technology. A green toggle switch labeled 'Enabled' is circled in orange. Below this, the connection status is shown as 'Normal' with a 'Reconnect' button. The connection established time is '2020/06/17 03:52:56 PM'. A SmartURL is displayed: 'https://qlink.to/pm253d'. At the bottom, there are three tabs: 'myQNAPcloud', 'Mobile Apps', and 'PC Utilities'. A blue banner at the bottom left says 'Enable myQNAPcloud Link' with the logo. An orange banner at the bottom right says 'Done by admin' with a lightbulb icon.

myQNAPcloud Link

myQNAPcloud Link is an innovative technology provided by QNAP for remote access to your QNAP device over the Internet without changing the settings of your router. Users can access the files on a QNAP NAS using the myQNAPcloud website or by sharing download links with contacts to track the task status. Users can also simultaneously download and sync files to a remote NAS from shared links without needing to first save the files to a PC/Mac. For more information, please visit: [myQNAPcloud features](#)

Connection status: Normal Reconnect

Connection established time: 2020/06/17 03:52:56 PM

SmartURL <https://qlink.to/pm253d>

myQNAPcloud Mobile Apps PC Utilities

Enable myQNAPcloud Link

Done by admin

Create Microsoft Office file

File Station

FileStation 5

NAS108E3D

- DataVol1
- Snapshot
- Qsync
 - Accepted Team Folder
 - Recycle Bin
- Share link management
- Shared with me
- Recycle Bin

TestFiles > MS sample

	Name	Modified Date	Type	Size
☐	QTS Introduction.pptx	2020/06/10 14:10:14	PPTX File	30.11 MB
☐	QNAP WhitePaper.docx	2020/06/10 16:20:46	DOCX File	356.06 KB
☐	Annual Financial Report.xlsx	2020/06/10 15:33:03	XLSX File	28.88 KB

Sort By >

New >

- Create folder
- Microsoft Office Word Document
- Microsoft Office PowerPoint Presentation
- Microsoft Office Excel Worksheet

Drag and drop to upload file from PC

Create new file

Page 1 / 1

Display item: 1-3, Total: 3 | Show 100 | Item(s)

Create a shared folder for team collaboration

Share files in the shared folder

Control Panel > Shared Folder >
Edit shared folder permission

Edit Shared Folder Permission

Select permission type: Users and groups permission

Edit the user and group permissions for access from Windows, Mac, FTP, and File Station.

Shares

- Browser Station
- Container
- Demo
 - Download
 - Multimedia
 - Public
 - QmailAgent
 - Taiwan
 - Web
 - homes

Permissions	Preview	Read Only	Read/Write	Deny Access	Special Permission
administrators	Read/Wri...	☐	☒	☐	☐
admin	Read/Wri...	☐	☒	☐	☐
Rrezon	Read/Wri...	☐	☒	☐	☐
Sam	Deny Acc...	☐	☐	☒	☐

Guest Access Right: Deny access

☐ Owner: admin ☐ Only the owner can delete the contents

☐ Only admin can create files and folders

☒ Apply changes to files and subfolders

☐ Apply and replace all existing permissions of this folder, files, and subfolders

Support local users and domain users

Advanced folder permission

- Control Panel > Shared Folder >
Enable Advanced folder permission
- File Station > File Properties > Permission

Demo0711.docx

Properties Permission

Name	Preview	
Rrezon	Read/Write	RW
Sam	No Access	Deny
admin	Read/Write	RW
administrators	Read/Write	RW

Create User

Guest Access Right: Deny access

Owner: Josh

On-line collaboration with team members

The image is a screenshot of the Microsoft Word Online interface. It features several callouts and annotations:

- Left Callout:** A yellow circle highlights a right-click context menu with options: "Create folder", "Copy", "Share", "Edit with Office Online" (highlighted in light blue), "View in Google docs", and "Open with Chrome Extension". An orange arrow points from this menu to the main document area.
- Top Callout:** A yellow circle highlights the "Saving..." status in the top right corner of the Word ribbon.
- Top Banner:** An orange banner at the top right contains the text "Save back to NAS in real time".
- Center Callout:** A yellow circle highlights a small icon in the document body showing two user avatars, "Rrezon" and "Sam", indicating co-authoring.
- Center Banner:** An orange banner at the bottom center contains the text "Co-authoring by multiple users".
- Right Callout:** A yellow circle highlights a dropdown menu titled "2 other people are here" with the instruction "Select someone's name to go where they are editing". It lists two users: "Rrezon On page 1" and "Sam On page 1".
- Bottom Banner:** A blue banner at the bottom contains the text "Office Online recommended number of concurrent editors is 10. The maximum is 99."

TIP



Setup the default action for opening documents

Options [X]

General File Transfer Multimedia **Documents** Third-party Service

Microsoft Office File Policy

File Station provides multiple options to view or edit Microsoft Office files. Choose a default action for these files.

For .doc, .ppt, .xls files:

Always [v]

For .docx, .pptx, .xlsx files:

- Always ask me
- Always ask me
- Edit with Office Online**
- View in Google docs
- Open with Chrome Extension
- Open with web browser

Apply Close

Setting up “Edit with Office Online” as a default action for opening Microsoft files.

DEMO





File Station

is the best partner of
your team!

