



Qfiling 2.0 explained -

Customize your file archiving rules with advanced filters in 3 simple steps



LIVE

Live Broadcast Date:

APR 26, 2018

Live Broadcast Date:

6 p.m. (UTC+8)



leveled up! Now with more customizable options



Qfiling 2.0



You have too much information to handle, and how to properly keep it is a problem!

- **Files scattered everywhere**, and it is difficult to organize them!
- It takes too much time to **organize photos**. I really want to rename and share them with a simple click!
- The storage capacity is almost full, and I need help quickly **removing unnecessary files**!



Qfiling 2.0 core competencies

Qfiling
2.0



Flexible

Create your Qfiling rules in 3 steps



Efficient

Scheduling for auto filing



Total control

With system logs, filing status is easily accessible



Fast

With recipes, tasks are done with one click

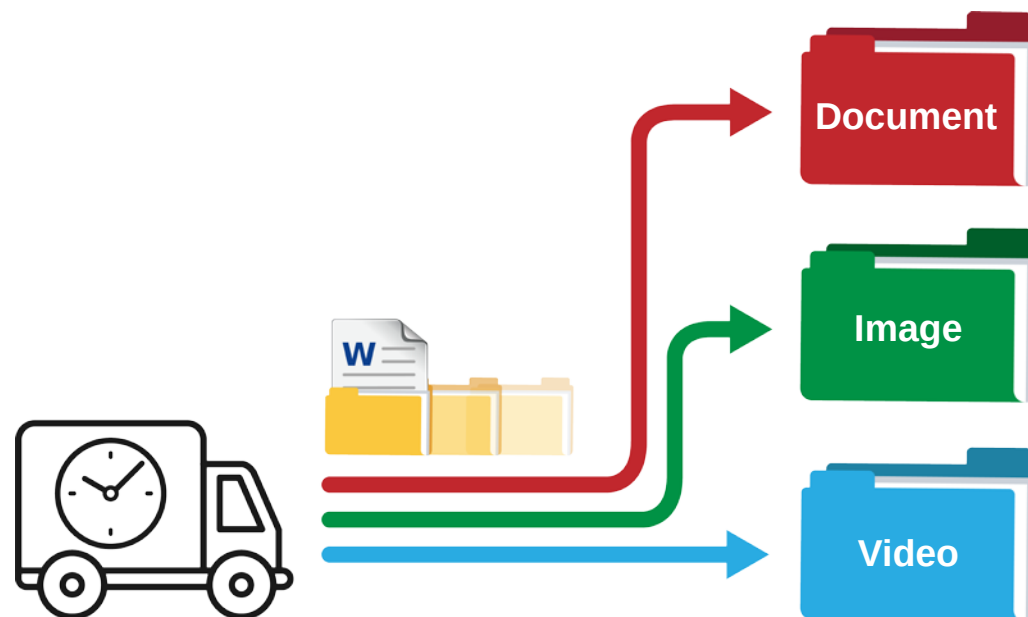
How does Qfiling work?

Qfiling
2.0

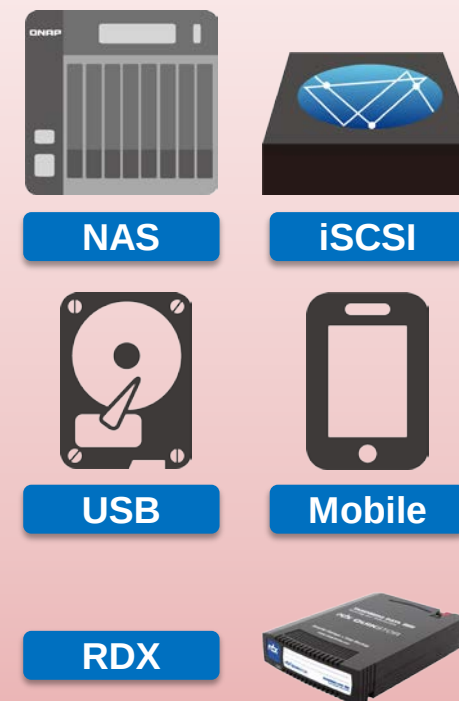
Select source



Set filing criteria



Select destination



Create your Qfiling rules in 3 steps

Qfiling
2.0

Select source

Set filing criteria

Select
destination

Support **6** device types:

- NAS
- iSCSI
- USB
- Mobile
- DVD
- RDX

Free up NAS storage space by setting to "delete" the source files after the filing task is completed.

Create Qfiling Task



Name & Source



Filing Rules



Scheduling



Summary

Specify a task name and select source folders.

Path

DataVol1

- ☐ Browser Station
- ☐ DJ2
- ☐ doris_test
- ☐ doris_test_2
- ☒ Download
- ☐ home
- ☐ homes
- ☒ Multimedia

Task name:

Qfiling task 0318

After the filing task is complete:

- ☒ Keep the source files
- ☐ Delete

Create your Qfiling rules in 3 steps

Qfiling
2.0

Select source

Set filing criteria

Select
destination

Source file filters

File editing

Destination &
Structure

Rule1

Source File Filters



Satisfied criteria:All

File Name:Include/Qfiling

Modified Date:Equal to/This month

File Editing



Encryption & Decryption



Compression

File Name:Qfiling project.zip

Destination & Structure



Create a folder structure based on
the specified criteria



Ann453B/Qfiling Test

Create your Qfiling rules in 3 steps

Qfiling
2.0

Select source

Set filing criteria

Select
destination

Source file filters

File editing

Destination &
Structure

20+ filter criteria
to help you pick
the files you
need!

All	Satisfied criteria:		+
File Name	Include	Qfiling	🗑
Modified Date	Equal to	This month	🗑
Picture	All		🗑
	All File extension Date Taken Camera Brand Camera Model IPTC Keyword		

Create your Qfiling rules in 3 steps

Qfiling
2.0

Select source

Set filing criteria

Select
destination

Source file filters

File editing

Destination &
Structure

It can not only encrypt and compress files, but add watermarks to pictures when archiving!



Video Transcoding



Subtitle Pairing



Watermark



Encryption & Decryption



Encryption



Decryption

....



Compression



Qfiling project

.zip



Password if need



Create your Qfiling rules in 3 steps

Qfiling
2.0

Select source

Set filing criteria

Select
destination

Source file filters

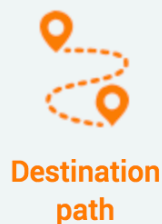
File editing

Destination &
Structure

Select multiple destinations:
one to local, one to
mounted remote NAS.

Specify "Recycle Bin" as
the destination to
periodically clean up files!

Destination & Structure



Destination
path



Folder
Structure

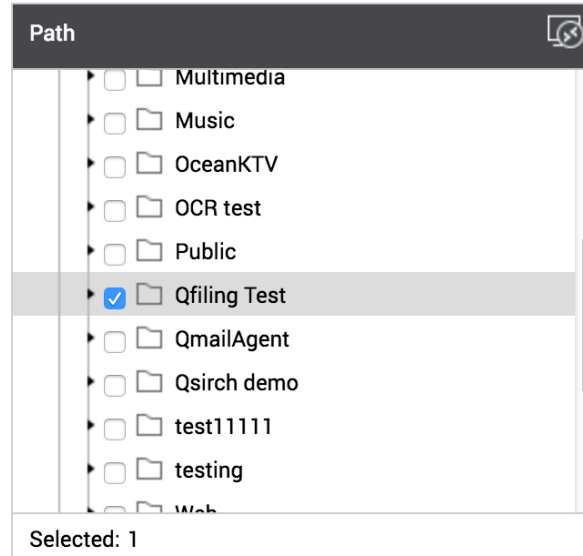
Destination path

Move files to

- ☒ Folders
- ☐ Recycle Bin

Backup method

- ☒ Independent backup
- ☐ Synchronous backup



Create your Qfiling rules in 3 steps

Qfiling
2.0

Select source

Set filing criteria

Select
destination

Source file filters

File editing

Destination &
Structure

Three ways to specify the destination folder structure: select the best way to organize the files!



Destination
path



Folder
Structure

Specify the destination folder structure

- ☒ Create a folder structure based on the specified criteria

Current criteria



Preview

Conditions1 : Picture/Date Taken
Conditions2 : Documents/Document
Author

Destination path

- Picture
 - 2016-07-07
- Document
 - J. K. Rowling

- ☐ Follow the original folder structure
- ☐ Create a flat list

Create your Qfiling rules in 3 steps

Qfiling
2.0

Select source

Set filing criteria

Select
destination

Source file filters

File editing

Destination &
Structure

Archive and rename all files at the same time. Select "File conflict policy" to only archive the same file once!



Destination
path



Folder
Structure

File handling principles

☒ Rename all files

Naming methods: Name and index ▼

Name: qfiling

Index starts with: 1

Position: After name ▼

qfiling1.png

☐ Move both source files and edited files

☐ Data integrity check

File conflict policy: Skip the files ▼



Schedule and results

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2.0

Select source

Set filing criteria

Select
destination



Name & Source



Filing Rules



Scheduling



Summary

Choose whether to run this Qfiling task once or on a scheduled basis.

- ☐ Once
- ☒ Schedule
 - ☐ Hourly starting at
 - ☐ Daily starting at
 - ☒ Weekly starting at
 - ☐ Monthly starting at
- ☒ Valid until:

0 ▾

0 ▾

0 ▾

Monday ▾

1 ▾

2018/04/18

21 ▾

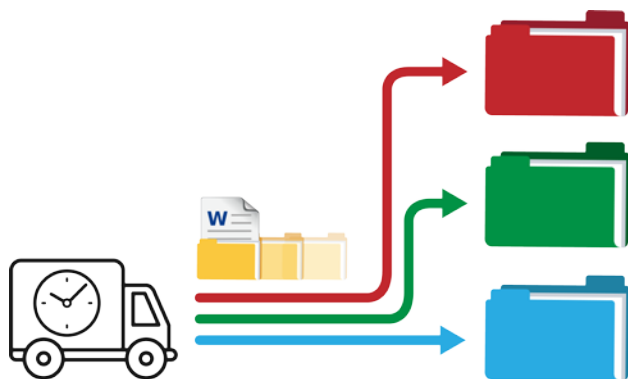
0 ▾

0 ▾

10 ▾

0 ▾

0 ▾



Filing status easily accessible with system logs

Qfiling
2.0

Summary

Task Status



Completed Tasks

Once (18)



Schedule (3)



Stopped Failed Completed Running Queued

System logs

Delete All

Download

Warning

Log type	Time	Task name	System message	Action
Warning	2018/03/26 05:07:40	admin_201803261126	Filing task completed with so...	👁
Warning	2018/03/23 11:17:37	admin_201803231834	admin_201803261126 d with so...	👁
Warning	2018/01/20 10:10:41	admin_201801201106	Failed to access /home/@Re...	👁

Task logs

Tasks logs : admin_201803261126

2018/03/26 04:27:32

All events

Log type	Time	System message
Warning	2018/03/26 05:07:40	Filing task completed with some fail...
Info	2018/03/26 05:07:39	Rule 1: modified and filed/doris_tes...

With recipes, tasks are done with just one click

Qfiling
2.0

Select a recipe

Suggested Recipes ⓘ



Comprehensive



Photography Enthus...



Document Manager



Music Maestro



Television Guru

My Exclusive Recipe ⓘ



Create Recipe



photo backup



Document reorganize

Create a task



photo backup

* Save a recipe as an Exclusive Recipe and adjust its archiving criteria to meet your needs. You can also specify the archiving path and configure other settings.

Rule1

Edit

Source File Filters

Satisfied criteria: All
Size: More than 200/KB

File Editing



Watermark

Destination & Structure

Create a folder structure based on the specified criteria

Create Task

Cancel

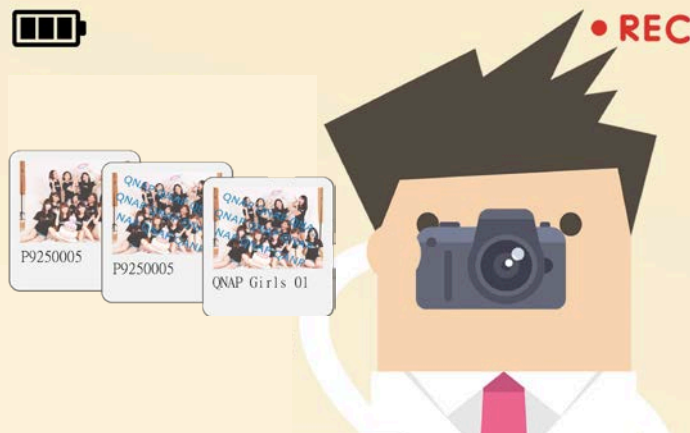
The way experts use Qfiling

Qfiling
2.0



Document Manager

Archiving after filtering a specific file name



Photography Enthusiast

Rename and add a watermark when archiving



System Administrator

Specify conditions to periodically move files to the recycle bin



Document Manager

All Satisfied criteria:

File Name	Include	Qfiling
Modified Date	Equal to	This month

01

Source File Filters

Filter files with a specific file name and modified date.

 Video Transcoding	 Subtitle Pairing	 Watermark
Encryption & Decryption ☒		
☒ Encryption ☐ Decryption		

Compression ☒		
Qfiling project .zip		
Password if need		

02

File Editing

Set encryption and compression options.

Current criteria	Preview
Conditions1 : Picture/Month Taken	Destination path
Conditions2 : Documents/Document	Picture
Author	07
Conditions3 : Music/Music Artist/Music	Document
Album	J. K. Rowling
Conditions4 : Video/Year Taken	Music
	Beethoven

03

Destination & Structure

Create a folder structure based on the specified criteria.



All		Satisfied criteria:				+	
Picture	Date Taken	Equal to	Specific Date	2018/02/01			
Picture	Camera Model	te	Nikon				
Picture	IPTC Keyword						
All							
File extension							
Date Taken							
Camera Brand							

01

Source File Filters

Filter files with a specific camera model and taken date.

☒ Add text watermark

Text: QNAP

Style: Aa

☐ Add image watermark

Upload image: 85%

Proportion: 22%

☐ Specific ☒ Tiled

Preview

QNAP QNAP QNAP QNAP QNAP

QNAP QNAP QNAP QNAP QNAP

QNAP QNAP QNAP QNAP QNAP

QNAP QNAP QNAP QNAP QNAP

QNAP QNAP QNAP QNAP QNAP

QNAP QNAP QNAP QNAP QNAP

QNAP QNAP QNAP QNAP QNAP

02

File Editing

Setting the watermarking option.

File handling principles

☒ Rename all files

Naming methods: Name and index

Name: xmas

Index starts with: 1

Position: After name

xmas1.png

03

Destination & Structure

Duplicated files are backed up only once. Renaming files is also possible!



System Administrator

All

Satisfied criteria:

Size	than	100	MB	
Modified Date	as than	This week		

01

Source File Filters

Filter files with a specific file type and modified date.

 Video Transcoding	 Subtitle Pairing	 Watermark
 Encryption & Decryption	 Compression	

02

File Editing

Specifying options is not necessary.

Destination path

Move files to

☐ Folders

☒ Recycle Bin

Backup method

☒ Independent backup

☐ Synchronous backup

Move files to the Recycle Bin of the source folders. Warning: If Recycle Bin is not enabled, these files will be permanently deleted.

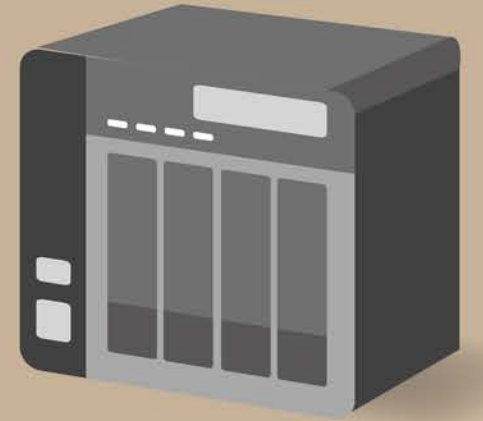
03

Destination & Structure

Select the recycle bin.

QNAP

DEMO



A quick recap on Qfiling

Qfiling
2.0



Flexible

Create your Qfiling rules in 3 steps



Efficient

Scheduling for auto filing



Total control

With system logs, filing status is easily accessible



Fast

With recipes, tasks are done with one click

QNAP



Qfiling 2.0

Your best choice!

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